



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିଣ୍ଡା

NOTIFIED AREA COUNCIL, KUCHINDA

BID – DOCUMENT
(To be enveloped in sealed cover)

**SELECTION OF SUITABLE
REPUTED AGENCIES / CONTRACTORS/ SUPPLIERS/ FIRMS**

FOR

**HIRING OF HYDRAULIC TRACTOR & TROLLEY /
LCV FOR DOOR TO DOOR COLLECTION AND
TRANSPORTATION OF MUNICIPAL WASTE FROM
HOUSEHOLDS AND NON-HOUSEHOLDS WITHIN
KUCHINDA NAC.**



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିନ୍ଦା

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA

**At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222 Phone: (06642)220060
Email:kuchinda_nac@yahoo.com, Website: www.nackuchinda.in**

Quotation Call Notice No.216/NAC Date.27-01-2026

Name of the Work: Hiring of Hydraulic Tractor & Trolley /LCV for door to door collection and transportation of Municipal Waste from Households and Non-Households with in Kuchinda NAC.

Tender / Quotation Paper Cost: Rs. 10,000.00

EMD: Rs.12,000.00

Last Date of Sale / download of QCN: Up to 5.30 P.M. of dt. 07.02.2026

Last Date of Receipt of Tender: Up to 5.30 P.M. of dt. 07.02.2026

Date of Opening: 10.00AM of Dt. 09.02.2026

Details can be seen / downloading from the official website of Kuchinda NAC **www.nackuchinda.in** from 10.00 AM on dt. 31.01.2026 to 07.02.2026 up to 5.30 PM.

Executive Officer
Notified Area Council, Kuchinda

Memo No.217/NAC Date.27-01-2026

Copy forwarded to the Dy. Director (Advertisement)-cum-Secretary to Govt. , I & PR Department, Odisha, Bhubaneswar with a request to get it published in two leading Oriya Daily News Paper for one day & single edition only at an early date for wide circulation of the Quotation Call Notice. Complimentary copy of the News Papers containing the Tender Call Notice may be sent to this office for reference and record. The bill will be submitted to the Executive Officer, Notified Area Council, Kuchinda for payment.

Executive Officer
Notified Area Council, Kuchinda

Memo No.218/NAC Date.27-01-2026

Copy submitted PA to Collector& District Magistrate, Sambalpur for favour of kind perusal of Collector, Sambalpur.

Executive Officer
Notified Area Council, Kuchinda

Memo No.219/NAC Date.27-01-2026

Copy submitted to the Project Director, DUDA, Sambalpur for favour of kind perusal.


Executive Officer
Notified Area Council, Kuchinda

Memo No.220/NAC Date.27-01-2026

Copy submitted to the Sub-Collector, Kuchinda for favour of kind perusal.


Executive Officer
Notified Area Council, Kuchinda

Memo No.221/NAC Date.27-01-2026

Copy submitted to the Block Development Officer, Kuchinda /Tahasildar, Kuchinda/ Project Administrator, ITDA, Kuchinda /Executive Engineer, R&B/SE, RWD, Kuchinda /AEE, MI, Kuchinda /AE, PHEO Kuchinda for information with a request to display the Quotation Call Notice in their respective notice board for wide publication.


Executive Officer
Notified Area Council, Kuchinda

Memo No.222/NAC Date.27-01-2026

Copy submitted to the Chairman / Vice-Chairman / All Councilors, NAC Kuchinda for kind information.


Executive Officer
Notified Area Council, Kuchinda

Memo No.223/NAC Date.27-01-2026

Copy submitted to the DIO, NIC, Sambalpur / DeGM, Sambalpur for information & with a request to upload the same in the district website.


Executive Officer
Notified Area Council, Kuchinda

Memo No.224/NAC Date.27-01-2026

Copy forwarded to the MIS Computer Programmer, NAC Kuchinda to upload the tender documents in the web portal of Kuchinda NAC www.nackuchinda.in.


Executive Officer
Notified Area Council, Kuchinda

Memo No.225/NAC Date.27-01-2026

Copy forwarded to all Members of Tender Committee for information. They are requested to remain present in the Tender Committee Meeting Scheduled to be held on dt. 10.00 AM of dt. 09.02.2026 in the Conference Hall of Kuchinda NAC.


Executive Officer
Notified Area Council, Kuchinda



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିନ୍ଦା

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA
At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222 Phone: (06642)220060
Email:kuchinda_nac@yahoo.com, Website: www.nackuchinda.in

No. No.216/NAC Date.27-01-2026

Quotation Call Notice

Sealed Quotation/ tenders are invited From Interested Reputed Agencies /contractors/ suppliers/ firms having valid PAN, GST Registration certificate, Labour License, EPF & ESI Registration Certificate for Providing 02 Nos. of hydraulic tractor with Trolley and 02 Nos. of Garbage Tipper (LCV) including driver, which shall confirm to the Terms and conditions (Annexure-II) for Transportation & management of Municipality Waste in Kuchinda NAC on monthly rent basis:

1. The vehicle must be in Road worthy condition shall not be more than 1 years old from the date of initial registration and must have valid registration Certificate, GST Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment, Valid Contract Permit, Valid PUC Certificate etc. which are mandatory for running of the vehicles.
2. The Driver of the vehicle must have a valid Driving License for driving of tractors/LCV and should be sufficiently experienced in driving of the tractors/LCV.
3. The Driver should be well behaved, gentle and obedient in nature without criminal records.
4. A sum of Rs. 10,000.00 per each Tractor & LCV shall be deposited by the selected bidder in shape of Account Payee Bank Draft drawn in favour of the Executive Officer, Kuchinda NAC and submitted to the Municipal Authority as Security deposit prior to execution of the agreement.
5. The monthly rate of hire charges to be quoted separately in general bid information (excluding fuel and lubricants).
6. The Details of the make and year of manufacture of the vehicle (Hydraulic Tractor with Trolley / LCV), registration no., and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
7. The sealed quotation will be received up to **5.30 P.M on dt. 07.02.2026 through Regd. Post/ Speed Post/Courier Services** addressed to the **Executive Officer, Kuchinda NAC, Kuchinda** which will be opened on on dt. 09.02.2026 at 10.00 AM in the office chamber of the undersigned in presence of the quotationer or their

authorized representative/agent who may be present at the time of opening of the quotations.

8. The application form of quotation / tender containing General Bid information & Terms and conditions for Hiring of Vehicles (Hydraulic Tractor With Trolley/LCV) etc. will be in the official of Kuchinda NAC website : **www.nackuchinda.in** w.e.f 10.00 AM on dt. 31.01.2026 to dt.07.02.2026 up to 5.30 PM. The intending bidder can download the application form and related documents from the above websites and submit their sealed Quotation along with the relevant required documents, Paper Cost (non-refundable) amounting to Rs.10,000.00 and EMD amounting to Rs.12,000.00 in shape of Demand Draft duly pledged in favour of the "Executive Officer, Kuchinda NAC , Kuchinda". The EMD amount will be refunded to unsuccessful bidders after completion of Tender process.
9. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.



Executive Officer
Notified Area Council, Kuchinda

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing of vehicles (hydraulic tractors with Trolleys/LCV) on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV document such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid permit, proof up to date tax payment, PUC Certificate etc. and requisite D.L. of driver available all the times. Kuchinda NAC hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of Diesel/Petrol. The required Diesel/Petrol will be provided by Kuchinda NAC as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts; Lubricating oil of Engine, gear Box & differential Coolant, Tyres & Tubes Battery etc. will be borne by The bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by owner/bidder.
4. In case of the breakdown for reasons whatsoever the replacement of a vehicle of the same of better or same model shall be provided by the owner of the vehicle/bidder.

5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
6. The vehicle should report for duty for all the days in a month.
7. In case of emergency / special occasion, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges for a period of contract of 2 (two) Years to the selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 1 year old and also in good running condition during the period of contract.
10. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the Terms of Contract, Kuchinda NAC shall forfeit the entire amount of security deposit.
13. Individual separate sheet general bid information to be furnished for each Vehicle with the Quotation/Tender (Annexure-III).
14. The bidder / Quotator quoted for one or more than one vehicle should quote single & same rate for the vehicle (Tractor & Trolley/LCV) in Annexure-III. Separate rate/ More than one rate will be summarily rejected. No other Annexure than the schedule will be entertained.



**Executive Officer
Notified Area Council, Kuchinda**

Signature of the Tenderer/ Quotator

Provision of vehicles by bidder:

The bidder shall provide the required vehicles (as mentioned in the Work Order) in the period of the contract period. At the end of 2 years, the contract may be extended for further period at the sole discretion of Kuchinda NAC subject to satisfactory performance, requirement of the office & mutual consent of both the parties. The maintenance and upkeep of the vehicles shall be the responsibility of the operator.

Specification of Vehicles

The vehicle shall be well manoeuvrable, diesel/petrol fuel, equipped with hopper (auto tipper) of capacity covering 500 to 700 kg, For example, Tata Ace, Mahindra, Ashok Leyland or any other similar vehicle.

The vehicles should be branded LCV like TATA, Mahindra, Ashok Leyland etc.

Engine type should be BS-VI (brand new vehicle)/BS-VI/BS-VI2.0 minimum two cylinder minimum 800 cc with 7.Shp@ 3600 rpm & wheel base of 2100 MM.

The vehicle shall have twin bin closed container having partition with lead cover.

Painting Inside and outside of the vehicle will be painted with enamel paint.

The Vehicles shall meet with speed governor as per the existing RTO regulation.

The trolleys of vehicles should be portioned in 60:40 ratio (60percent for Dry waste and 40% for wet waste.

Before providing service the vehicles should be proper branded, GPS enabled and sound system with pen drive.

Brand new vehicle / vehicle shall not be more than 1 year old to be provided by the bidder after getting the work order within 15 days

Specification of vehicle

Type of TIPPER	Garbage Tipper
Category of Vehicle for which Chassis to be	Light Capacity Commercial Vehicles
Type of Fuel	Diesel/Petrol
Vehicle Emission Compliance	BS-VI(New Vehicle)

Max Engine Power BHP(BHP@rpm)	minimum20HP
Max Engine Torque(N-M @rpm)	minimum45
No of Cylinder in Main Engine(Nos.)	minimum2
Speed Governors/ECO	Yes
Tipping Angle(Degree)	45
Tipper Container capacity/Volume(cubic meters)	>2.5
Tipper container partition	Along the width partition 60% for dry waste and 40% for wet waste.
Seating capacity	Minimum two(01 for driver and one for loader)
Container paint/Branding	For wet waste Green and for dry waste blue with branding as per Kuchinda NAC guideline along with route chart as desired by Kuchinda NAC
Hydraulic System	Yes
Tipper Container Material	Mild Steel
Paint	PU Paint and the inner portion of the two chambers of LCV should be painted with antirust paint.
Sound System	One stereo and loud speaker with Bluetooth, Microphone and USB support.
GPS	GPS enabled tracking system to be installed along with software and display system at control room.
Fire extinguisher	Each vehicle should be with fire extinguisher Installed in functional stage.

Image of vehicles

The image showing below is only for reference to the bidder; Kuchinda NAC has no intension for advertisement of any brand.



Cover Letter

To

The Executive Officer,
Kuchinda NAC.

Sub: Selection of Agency for Hiring of Hydraulic Tractor & Trolley /LCV for door to door collection and transportation of Municipal Waste from Households and Non-Households within Kuchinda NAC.

Dear Sir,

With reference to your Quotation Call Notice No. _____ dated _____ I/ We having examined the bid document and understood its contents, hereby submit our bid for the aforesaid work for Kuchinda NAC area.

The Bid is unconditional and unqualified

All information provided in the Bid Document and Schedules is true and correct and all documents accompanying Bid Document are true copies of their respective originals.

We shall make available to Kuchinda NAC any additional information it may find necessary or require to supplement or authenticate the Bid Document.

We acknowledge the right of Kuchinda NAC to reject our Bid Document without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

We declare that:

We have examined and have no reservations to the conditions and terms laid down in the Bid Document, including any Addendum issued by Kuchinda NAC.

We do not have any conflict of interest in accordance with provisions of the Bid Document;

We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

We understand that you may cancel the Bid Process at any time and that you are not bound to accept the bid that you may receive without incurring any liability to the bidder, in accordance with provisions of the bid document.

We undertake that in case due to any change in facts or circumstances during the selection process, we shall intimate Kuchinda NAC of the same immediately.

We hereby irrevocably waive any right which we may have at any stage at law or how so ever otherwise arising to challenge or question any decision taken by Kuchinda NAC in connection with Bid Process, in respect of the abovementioned Assignment and the terms and implementation thereof.

We agree and undertake to abide by all the terms and conditions of the Bid Document.

We have studied the entire document carefully and also surveyed the Project site. We understand that, we shall have no claim, right or title arising out of any documents or information provided to us by Kuchinda NAC or in respect of any matter arising out of or concerning or relating to the Bid Process including the award of Assignment.

We agree to keep this offer valid for 90 days from the Bid Document Due Date specified in the Quotation Call Notice.

We agree and undertake to abide by all the terms and conditions of the bid document.

In witness thereof, we submit this bid document under and in accordance with the terms of the bid document.

Yours faithfully

Stamp & Signature of the Bidder

**APPLICATION FORM AND GENERAL INFORMATION FOR HIRING VEHICLES
(HYDRAULIC TRACTOR WITH TROLLEY / LCV) ON MONTHLY BASIS**

1. Name of tendering Service Provider / Bidder	
2. Demand draft towards tender paper	DD NO _____ DT ____ / ____ / ____ DRAWN IN BANK _____
3. Deatails of EMD	DD NO _____ DT ____ / ____ / ____ DRAWN IN BANK _____
4. NAME OF PROPRIETOR /PARTENER	
5. Full Address Of Registered Office With Pin Code	
Mobile No. & Email address	
6. PAN Card	
7. GST Registration Certificate	
8. Labour license	
9. EPF Registration	
10. ESI Registration	
11. No case pending in police station or in court of law.(Affidavit to be submitted)	
12. Registration No. of Vehicle (Hydraulic Tractor With Trolley)	
13. Hydraulic Tractor Regd. No. & Year of Manufacture	
14. LCV Regd. No. & Year of Manufacture	
Date of Registration	
15. Fitness Certificate validity	
16. Permit Validity	
17. Insurance Validity	
18. Pollution Under Control (PUC) Certificate Validity	
19. Name / Address of the Driver	

20. D.L No. & validity of the D.L. of the Driver	
Proposed hire Charge of the vehicle per month excluding (Repair, replacement of spare parts, Lubricating oil of Engine, gear Box & differential Coolant, Tyres & Tubes Battery etc.)	Rs. _____/- (Rupees _____) per Month

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotationer / Tenderer

Schedule-2

UNDERTAKINGFORNON-BLACKLISTED

(On the Stamp Paper of appropriate value in shape of affidavit from the Notary/Magistrate/Oath Commissioner regarding non-blacklisting)

I, hereby undertake that, our organization has not been blacklisted/debarred by any of the Central/State Government Department/ Office or by any Public Sector Undertaking (PSUs).

Yours sincerely

Authorized Signature (in full and initials)

Schedule-3

UNDERTAKING

(On the Bidder's Letterhead regarding not has any pending judicial proceeding for any criminal offences)

I, hereby undertake that there is no criminal case pending in any Court of Law against our company or against the Proprietor/Director/Persons to be deployed by our company.

I/we further certify that Personnel/Manpower to be deployed by our organization have not been convicted of any offence in any Court in India during the recent past. I understand that am fully responsible for the contents of this undertaking and its truthfulness.

Yours sincerely

Authorized Signature (in full and initials)

Name and Designation of the Signatory:

Name of the Bidder and Address:

Schedule-4

Affidavit

((On the Stamp Paper of appropriate value in shape of affidavit from the Notary/Magistrate/Oath Commissioner regarding no case pending in police station or in court of law against the driver)

I, hereby undertake that there is no criminal case pending in police station or in court of law against the Name Shri _____, Driver to be deployed by our Agencies /contractors/ suppliers/ firms.

I/we further certify that Drivers to be deployed by our company have not been convicted of any offence in any Court in India during the recent past. I understand that am fully responsible for the contents of this undertaking and its truthfulness.

Yours sincerely

Authorized Signature (in full and initials)

Name and Designation of the Signatory:

Name of the Bidder and Address:

Schedule-5

Declaration for No Conflict of Interest

We undertake that, in competing for (and, if the award is made to use, in executing) the project, we strictly observe the laws against fraud and corruption in force in India namely" Prevention of Corruption Act, 1988" and its subsequent amendments thereof.

We hereby certify and confirm that in the presentation and submission of our bid, we have not acted in concert or in collusion with any other bidder or other person(s) and also not done any act, deed or thing which is or could be regard as anti competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the bid.

Dated this.....day of , 2026

Name of the bidder

Signature of the Bidder/Authorized person

Name of the Authorized person