

About the Organisation

Particulars of Organization, Functions & Duties

[Section-4 (1) (b) (i)]

1) Aims & Objectives of the Organization:

To look after the health, sanitation, water supply, roads, safety and public convenience of the citizen of the urban inhabitants. This includes improvement and up-gradation of the socio-economical status of the Urban Poor's.

2. Mission/ Vision:

Local Self Government under the statute consisting of the local people as representatives to the Council for carrying out the functions as provided under the Orissa Municipal Act/ Rules, for the public health, safety and convenience of the citizens of the town.

3. History and Background for its Establishment:

i) Introduction:

Kuchinda is a Sub-Divisional headquarter town about 85 Kms from Sambalpur and 42 Kms. from Jharsuguda. This town is having a link with National Highway 200 (Chandikhol-Raipur) to Deogarh. The Nearest Railway station is Jharsuguda (42 Km) and Bamra (47Km).

ii) Visiting Spot:

There is Picnic spot surrounded by natural beauty of green forest and waterfall by name GUDGUDA which 28 Km from the town. There is also a wildlife sanctuary by name USAKOTHI at Badrama, and it is 40 Km away from the town.

iii) Constitution:

Kuchinda N.A.C was constituted vide Housing and Urban Development Department Notification No. 7955/ HUD Dated 24.4.1969 and started functioning with effect from 1.9.1969. This N.A.C comprises of five revenue villages, namely Kuchinda, Saida, Kundaposhi, Ghosa and Mahuldihi.

iv) Boundary of Kuchinda N.A.C.:

The total area of this N.A.C is 16.84 Sq. Km.

East: Tileimal Gramya Panchayat

West: River Veden

North: Patrapali Village

South: River Kharla

v) Council:

As per Notification No. 966/Genl. Dated 03.12.2007 this N.A.C has been divided into 11 (eleven) numbers of wards Sushree Rebatil Balua is the Chairperson of this N.A.C. and Sri Kartik Mistry is the Vice-Chairperson of this N.A.C. The reservations of seats along with the number of voters are given below.

Sl.	Ward	Category of	Total No. of	Total No. of Voters	Male	Female
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No.	No.	Ward	House		Voters	Voters
1	2	3	4	5	6	7
1	I	S.T.	173	538	268	270
2	II	Women	362	1067	542	525
3	III	Un-Reserved	392	1055	528	527
4	IV	S.C.(W)	517	1450	764	686
5	V	S.T.	331	806	407	399
6	VI	Un-Reserved	316	1147	612	535
7	VII	Un-Reserved	448	1093	445	648
8	VIII	Women	357	1010	486	524
9	IX	S.T. (W)	528	1414	832	582
10	X	Women	287	762	398	364
11	XI	S.T.(W)	216	637	309	328
	Total		3927	10979	5591	5388

vi) Name of the Elected Councilor:

Sl. No.	Ward No.	Name of the Elected Person	Designation
1	2	3	4
1	I	Sri Bidyadhar Chhatria	Councilor
2	II	Smt. Archana Mohanty	Councilor
3	III	Sri Sushil Kumar Kar	Councilor
4	IV	Smt. Gayatri Sunar	Councilor
5	V	Sri Kartika Mistry	Vice-Chairperson
6	VI	Sri Rabisankar Sharma	Councilor
7	VII	Sri Akhil Pratap Singh	Councilor
8	VIII	Smt. Anupama Nayak	Councilor
9	IX	Sushree Rebati Balua	Chairperson
10	X	Smt. Kumudini Sahu	Councilor
11	XI	Smt. Raimati Majhi	Councilor

vii) Population as per 2011 Census:

Sl. No.	Ward No.	Male	Female	Total
1	2	3	4	5
1	I	348	371	719
2	II	766	720	1486
3	III	767	730	1497
4	IV	1123	1065	2188
5	V	629	663	1292
6	VI	658	638	1296
7	VII	900	876	1776

8	VIII	627	627	1254
9	IX	1047	1082	2129
10	X	496	553	1049
11	XI	476	414	890
12	Total	7837	7739	15576

viii) Accommodation:

This N.A.C. is functioning in its own building since 26.1.1993.

ix) Establishment:

The table below shows the sanction strength and vacancy staff position after abolition of 75% base level posts as per instructions of Government vides Order No.MIS -2/05-7751

4. Organization Chart:

The Kuchinda NAC is the head of the Department as per Rule 428 of Orissa Municipal Rules, 1953. The Chairperson is the head of the Department.

The Executive Officer is the Controlling Officer. The following sections work under this N.A.C.

- a)** General Office Establishment including bills and budget headed by Head Clerk-cum-Accountant.
- b)** Public Works section: The Municipal Engineer is heads this section comprising 1 Junior Engineer, one Junior Assistant & one work sarkar assist to Him.
- c)** Tax Section: One Jr. Asst of the section head & Tax Collectors work under this section.
- d)** Sanitation: One Sanitary Jamadar is kept in charge of supervision of Sanitation work. They are supervising the work of Sweepers, sanitation section to supervise the work of Sweepers. 3 no. of Tractor of the N.A.C. lift the garbage of the town.

5. Allocation of Business: Kuchinda NAC

6. Duties to be performed to achieve the Mission:

As per the provisions of Orissa Municipal Act 1950 and Orissa Municipal Rules-1953.

7. Details of Services Rendered:

Sanitation, street lighting, water supply, providing roads, drains, culvert, maintenance of water reservoirs etc.

8. Citizens Interaction:

By organizing awareness meeting on L.S.G. Day and other occasion in the interaction is usually made.

9. Postal Address of the Main Office, Attached/ Sub-Ordinate Office/ Field Units Etc.:

Notified Area Council, Kuchinda,
At/Po.- Kuchinda, Ward No. 02
Dist.- Sambalpur
Pin-768222

10. Working Hours both for Office and Public:

Office Hours: 10.00 A.M. to 5.00 P.M.
Public for Sanitation: 6.00 A.M. to 11.00 A.M. & 2.00 P.M. to 5.00 P.M.
During summer: 7.00 A.M. to 1.00 P.M.

11. Public Interaction, If Any:

By organizing awareness meeting on L.S.G. Day and other occasions the interaction is usually made.

12. Grievance Redress Mechanism:

One Junior Assistant is the in charge of public grievance. A register has been maintained for compliance of the grievances.

13. Map of Office Location: [\[Click Here\]](https://goo.gl/maps/j4g8pmCfWzT2) Google <https://goo.gl/maps/j4g8pmCfWzT2>

What does right to information mean?

It includes the right to -

- Inspect works, documents, records.
- Take notes, extracts or certified copies of documents or records.
- Take certified samples of material.
- Obtain information in form of printouts, diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts.[S.2(j)]

Who are the Public Information officers (PIO)?

PIOs are officers designated by the public authorities in all administrative units or offices under it to provide information to the citizens requesting for information under the Act. Any officer,

whose assistance has been sought by the PIO for the proper discharge of his or her duties, shall render all assistance and for the purpose of contraventions of the provisions of this Act, such other officer shall be treated as a PIO.

Names, Designations & Other Particulars of the Public Information Officers

[Section-4 (1) (b) (xvi)]

Public Information Officer:

Sl. No.	Name	Designation	Office Ph. No.	Mobile No.	Fax	E-Mail	Address	Demarcation of Area/ Activities if more than one PIO is there
1	2	3	4	5	6	7	8	9
1	Dr. Sugyan Kumar Patel	Homeopathic Doctor		9437403200		kuchinda_nac@yahoo.com	Kuchinda NAC	Within NAC area

First Appellate Authority:

Sl. No.	Name	Designation	Office Ph. No.	Mobile No.	Fax	E-mail	Addresses	Demarcation of Area/ Activities if more than one PIO is there
1	2	3	4	5	6	7	8	9
1	Sri Jitendra Kumar Mahapatra	Executive Officer	0664-2220060	9437253406		kuchinda_nac@yahoo.com	Kuchinda NAC	Within NAC area