



**EXPRESSION OF INTEREST**

**FOR**

**"Providing Engineering Consultancy Services for Preparation  
of DPR for Construction of "New Office Building of Kuchinda NAC"**



## SECTION - I

### INVITATION FOR EXPRESSION OF INTEREST

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA

Bid Reference No. 380/NAC Date: -06-03-2024

#### **Invitation of "Expression of Interest for Engineering Consultancy Services"**

The Executive Officer, NAC Kuchinda, Kuchinda, (Odisha) on behalf of NAC Kuchinda invites Expression of Interest (EOI) for "Providing Engineering Consultancy Services for Preparation of DPR for Construction of "New Office Building of Kuchinda NAC" Kuchinda" from registered and eligible firm/ Consultant/ Architect for tendering their bids through offline mode only.

1. Intending bidders have to participate through "Off-Line" bidding only.
2. The bid documents will be available at the office of Executive Officer, Kuchinda NAC, Kuchinda from **10.00 A.M of Dt. 07.03.2024 to 5.30 P.M of Dt. 15.03.2024.**
3. The intending tenderer shall procure the tender documents from the office of the undersigned by paying a non-refundable fee of Rs.10,000/- in shape of Demand Draft.
4. The Last date and time for receiving Bids is 05.30PM, 15.03.2024.
5. The tenderer shall submit the bids in 2 sealed envelopes, 1<sup>st</sup> for Technical Proposal (superscribed Technical Proposal) and 2<sup>nd</sup> for Price Bid (superscribed Price Bid), both the envelopes would be put together in the third outer envelope superscribing "Providing Engineering Consultancy Services for Preparation of DPR for Construction of "New Office Building of Kuchinda NAC" Kuchinda" and "DO NOT OPEN BEFORE 10.00AM of 16.03.2024."
6. The envelope should have been sealed with the documents may be submitted by registered post or by hand only.
7. Bids received will be opened in the presence of bidders, if available, at **10.00 A.M in the office of the Executive Officer, Kuchinda NAC, Kuchinda on Dt. 16.03.2024.**

Executive Officer

Notified Area Council, Kuchinda

MemoNo.381/NAC Date.06.03.2023

Copy forwarded to the Dy. Director (Advertisement)-cum-Secretary to Govt., I & PR Department, Odisha, Bhubaneswar with a request to get it published in two leading Oriya Daily News Paper at an early date for wide circulation of the Tender call notice. Complimentary copy of the News Papers containing the Tender Call Notice may be sent to this office for reference and record. The bill will be submitted to the Executive Officer, Notified Area Council, Kuchinda for payment.

Executive Officer

Notified Area Council, Kuchinda





ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିଣ୍ଡା

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA

At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222 Phone: (06642)220060

Email:kuchinda\_nac@yahoo.com, Website: [www.nackuchinda.in](http://www.nackuchinda.in)

Bid Reference No. 380/NAC Date: -06-03-2024

**Expression of Interest for providing Engineering Consultancy Services for Preparation of DPR for Construction of "New Office Building of Kuchinda NAC"**

Executive officer, Kuchinda N.A.C., Kuchinda, Sambalpur on behalf of Kuchinda N.A.C., Kuchinda invites Expression of Interest for the work detailed in the table from Registered / Experience / Reputed Consultants / Architects involved in work with preparation of Plan, Structural designs, Detailed Estimates, Rate Analysis of project with the State Government and Central Government as per the prescribed format available with the office of the undersigned for the works as mention in table .

The bidder should be a qualified Architect / Firm. In the case of Proprietor firm, the proprietor and in case of partnership firm, all the partners must have valid Registration. The consultant should have previous experience and must have completed similar nature of work under any Development authority / Urban Local Bodies of the State or any Department of State Government and Central Government. Mere submission of Quotation does not guarantee fulfillment of eligibility criteria. The Quotationer may submit quotation as per prescribed format.

Tender No.	
Tender Invitation date	
Name of Work	Providing Engineering Consultancy Services for Construction of "New Office Building of Kuchinda NAC" Kuchinda
Location	Kuchinda
Estimated Cost of Works	
Owner / Authority	Executive Officer, Kuchinda NAC, Kuchinda
Eligibility Criteria	<ul style="list-style-type: none"><li>• The Bidder must be a Reputed, Resourceful and Experienced Company/ Firm/ Partnership Firm / Proprietary Firm in India and shall operate in conformity with the provisions of laws in India.</li></ul>

	<ul style="list-style-type: none"> <li>• The Bidder must possess GST Registration Certificate, PAN card and Company Registration Certificate.</li> <li>• The Firm should have architects who have experience in design of buildings.</li> <li>• The firm should have been in the consulting business for at least 7 years from date of publishing of the tender.</li> <li>• The average annual turnover of firm should be at least of Rs. 5,00,00,000 (Rupees Five Crores)</li> <li>• The Firm should have adequate experience of consulting assignments.</li> <li>• The intended Bidder should submit the proposal in accordance with this RFP and accompanied by the Bid cost and EMD.</li> </ul>
Scope of Work	Site Survey, Geotech Investigation, Layout plan, architectural design of building in the proposed area, design of internal roads, sanitation system, beautification, preparation of Detailed Project Report including drawings, estimates etc., and approval of designs from an institute of repute, Supervision of work.
Schedule	45 days from the date of award
Bid Cost	Rs. 10,000/- (to be submitted with proposal in shape of DD , pledged in favour of "Executive Officer, Kuchinda NAC, Kuchinda
Earnest Money Deposit	Rs. 30,000/- (to be submitted with proposal in shape of FDR / TDR / NSC, pledged in favour of "Executive Officer, Kuchinda NAC, Kuchinda




**Award of Contract:-**

Kuchinda N.A.C. shall award the contract to the successful bidder whose bid will be determined to be substantially responsive and who will offer the lowest bid price.

- a) Selected bidder will bear all the cost as per the scope of work including submission of all the documents and report as per requirement.
- b) In case more than one bidder quoted with same lowest price for same item, then the tender accepting authority will finalize the tender through a transparent lottery system in presence of authorized representatives of the bidder.
- c) Selected bidder will complete the assignment within seven days of issue of work order.
- d) In case the service delivered is not satisfactory, penalty up to 5% shall be levied from the bill amount.
- e) Payment will be made to the successful bidder after submission of all the documents, phase wise as given below, as per requirement in both hard and soft copy along with bill as per certification of concerned Nodal Officer/ Engineer-In-Charge.
- f) Payment Terms:  
Subsequent Approval of Architectural Drawing and Design data, Estimate and Detailed Project Report (DPR) – 100%

The rate should be quoted excluding taxes (GST).

The authority reserves the right to reject any of all quotations without assigning any reason thereof.

  
Executive Officer,  
N.A.C., Kuchinda

**Technical Proposal (Application Form)**

1	Name of the Bidder	:	
2	Address	:	
3	GSTIN Regn No.	:	
4	PAN No.	:	
5	Contact No. & e-Mail ID	:	
6	Consultancy Experience	:	
7	Annual Average Turnover (last 3 financial year)	:	
8	Staff Strength	:	
9	Work Plan - Schedule	:	
10	Bid Cost and EMD	:	

**Note:** above form and data given should be supported by documentation proof.



**GOVERNMENT OF ODISHA  
HOUSING & URBAN DEVELOPMENT DEPARTMENT**

**EXPRESSION OF INTEREST**

**FOR**

**“Providing Engineering Consultancy Services for Preparation of DPR  
for Construction of “New Office Building of Kuchinda NAC”**

**TENDER DOCUMENT-Part II  
(Price Bid)**

**Bill of Quantities for Consultancy Services**

Sl. No.	Description of items	Quote in Percentage of Amount put to tender for the works	
		In Figure %	In Words %
1	Survey and Geo tech Investigation		
2	Detail Project Report including architectural Design, drawings, estimates & approval of designs from an institute of repute		
3	Supervision of work		

*The rate in percent should be quoted both in words & figures.*

**Executive Officer  
N.A.C., Kuchinda**