



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିଣ୍ଡା

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA

At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222

Email:kuchinda\_nac@yahoo.com, Website: [www.nackuchinda.in](http://www.nackuchinda.in)

No. 1483 / EOI Date: 18-07-2022

**Expression of Interest (Eoi) for Selection of Mission Shakti Groups for O&M of Food Plaza at Forest Park under NAC Kuchinda**

Notified Area Council, Kuchinda invites Expression of Interest (EOI) in the Prescribed Format (Annexure-I & II) in sealed cover from intending Mission Shakti Groups having the Operation & Maintenance **Food Plaza, Forest Park, NAC Kuchinda**. The applicants should be under NAC Kuchinda jurisdiction only.

**EOI Schedule**

01	Available of EOI documents in website	20.07.2022
02	Pre Bid Discussion	30.07.2022 (AT 3.00 PM)
03	Last date and time of submission of EOI	02.08.2022 (BY 5.30 PM)
04	Date and time of Opening of EOI	04.08.2022 (11.00 AM)
05	For downloading the EOI documents and term and Condition of assignment, please visit the NAC Kuchinda website.	<a href="http://www.nackuchinda.in">www.nackuchinda.in</a>

The authority reserves the right to reject any or all the EOIs without assigning any reason thereof. Any Change / Correction/Corrigendum in respect the above shall be placed in NAC Kuchinda website.

Memo No. 1484 /NAC Date. 18/07/2022

The Dy. Director (Advertisement)-cum-Secretary to Govt. I & PR Department, Odisha, Bhubaneswar to publish the following advertisement using minimum space as per Govt. norms in Two Odia newspaper for one day & single edition only. The bill will be submitted to the Executive Officer, Notified Area Council, Kuchinda for payment.

  
Executive Officer,  
Notified Area Council, Kuchinda

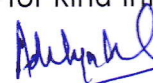
Memo No. 1485 /NAC Dt. 18/07/2022

Copy submitted to the DI & PRO, Sambalpur for favour of kind information and necessary action.

  
Executive Officer,  
Notified Area Council, Kuchinda

Memo No. 1486 /NAC Date. 18/07/2022

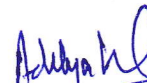
Copy to the Chairperson / Vice-Chairperson, NAC for kind information.



Executive Officer,  
Notified Area Council, Kuchinda

Memo No. 1487 /NAC Date. 18/07/2022

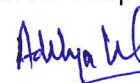
Copy to the MIS Computer Programmer, NAC Kuchinda to upload the EOI documents in NAC Kuchinda website.



Executive Officer,  
Notified Area Council, Kuchinda

Memo No. 1488 /NAC Dated. 18/07/2022

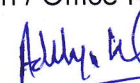
Copy to the Block Development Officer, Kuchinda / CDPO, Kuchinda for information & with a request to display this notice in their respective office notice board for wide circulation



Executive Officer,  
Notified Area Council, Kuchinda

Memo No. 1489 /NAC Dated. 18/07/2022

Copy to the Accountant / Cashier / DAY-NULM Section / Office Notice Board of NAC for information.



Executive Officer,  
Notified Area Council, Kuchinda



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OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA

At/Po-Kuchinda , Dist-Sambalpur, Odisha, Pin-768222

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### Scope of Work:

Mission Shakti Group (MSG) shall the responsibilities of Implementing Partners (IPs) and shall take charge overall management of Food Plaza. This initiative will result in MSGs discharging entire responsibilities of Food Plaza and bring in better accountability towards public.

### Criteria for Evaluation:

1. The Mission Shakti Group must be adhering to Pancha Sutra management (Regular Meeting, Regular Saving, Regular Internal lending, Regular Repayment, Regular Record keeping).
2. The Mission Shakti Group must have been involved in Income Generation Activity (IGA) at least for 3 years.
3. The Mission Shakti Group must have an annual turnover of minimum 1 lakhs per annum for last 3 years consecutively.
4. The Mission Shakti Group must have not been involved in any financial irregularities such as loan declared as NPA, Pre-settlement or one time settlement of loan etc,
5. The Mission Shakti Group members should not have record of involvement in any anti-social activity.

6. The Mission Shakti Group belonging within the NAC Kuchinda jurisdiction may be given preference.
7. The Mission Shakti Group having experience in similar kind of activities may be given preference. (prior work experience to be submitted as part)

### **Submission of Expression of Interest**

The Mission Shakti Group shall submit their EOI as per the formats in Annexure-I & II along with photocopies of all the supporting document and should be covered with Seal and details of SHG with Phone No. and clearly super scribed as **"EOI for Selection of Mission Shakti Group for O&M of Food Plaza"**.

EOI on its complete form in all respects as specified must be submitted on or before 02.08.2022 (BY 5.30 PM) at NAC Kuchinda, addressed to the Executive Officer, NAC Kuchinda, At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222 through speed post/ registered post/ Courier or by Hand The EOI will be opened on 04.08.2022 (11.00 AM) in the presence of the bidder, who wish to attend.

The SHG handling O & M of Food Plaza shall adhere to the following norms:

#### **1. Personal Hygiene within for Members Operating Food Plaza**

- Emphasize effective hand hygiene including washing hands for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.
- Always wash hands with soap and water. If soap and water are not readily available, then use an alcohol-based hand sanitizer with at least 60% alcohol and avoid working with unwrapped or exposed foods.
- Avoid touching your eyes, nose, and mouth.
- Use gloves to avoid direct bare hand contact with ready-to-eat foods.
- Before preparing or eating food, always wash your hands with soap and water for 20 seconds for general food safety.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash hands after.

#### **2. Managing Operations in a Foodservice Establishment**

- Frequently disinfect surfaces repeatedly touched by employees or customers such as door knobs, equipment handles, check-out counters, and grocery cart handles, etc.
- Frequently clean and disinfect floors, counters, and other facility access areas
- Prepare and use sanitizers according to label instructions.

- When changing your normal food preparation procedures, service, delivery functions, or making staffing changes, apply procedures that ensure:
- Continue to use sanitizers and disinfectants for their designed purposes.
- Verify that your ware-washing machines are operating at the required wash and rinse temperatures and with the appropriate detergents and sanitizers.
- Remember that hot water can be used in place of chemicals to sanitize equipment and utensils in manual ware-washing machines.

### **3. Managing Food Pick-Up and Delivery**

- Observe established food safety practices for time/temp control, preventing cross contamination, cleaning hands, no sick workers, and storage of food, etc.
- Have employees wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, after blowing their nose, coughing or sneezing, or after touching high touch surfaces, e.g., doorknobs, and doorbells.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Increase the frequency of cleaning and disinfecting of high-touch surfaces such as counter tops and touch pads and within the Food Plaza.
- Establish designated pick-up zones for customers to help maintain social distancing.
- Keep foods separated to avoid cross contamination, e.g., keeping raw foods separated from cooked and ready-to-eat foods.

**Annexure-I**  
**(Details document required for Evaluation of Mission Shakti Group)**

SI No.	Subject	Page. no
1	Mission Shakti Group(MBO) Name, Address and Ph. No.	
2	First resolution Copy of MSG	
3	Name of the President, Address and Ph. No	
4	Name of the Secretary, Address and Ph.No	
5	MSG PAN No. (if yes)	
6	Bank statement of MSG last 1 year	
7	Resolution of MSG of last Six month	
8	Annexure-III	

**President**

**Stamp with Signature**

**Date:**

**Secretary**

**Stamp with Signature**

**Date:**

## Annexure-II

### ASSESSMENT INDEX - Mission Shakti Group

(For engagement for Cooking and Management in Food Plaza)

SI No.	Assessment Parameter	Marks	Means of Verification	Remarks
1	Adherence to standard Practices of Group (Pancha Sutra)	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• Regular Meeting-4</li> <li>• Regular Saving-4</li> <li>• Regular Internal lending -4</li> <li>• Regular Repayment -4</li> <li>• Regular Record keeping - 4</li> </ul>
2	No. of Active members	10	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• 10 Active members = 10</li> <li>• 7 to 9 Active members = 8</li> <li>• 4 to 7 Active members = 6</li> <li>• Less than 4 active member = 0</li> </ul>
3	Involvement in Income Generation Activity (IGA)	15	Field visit & document verification of Mission Shakti Group	<ul style="list-style-type: none"> <li>• 3 Activity = 15</li> <li>• 2 Activity = 10</li> <li>• 1 Activity = 5</li> </ul>
4	Turnover of Group	25	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• More than 5 Lakh=25</li> <li>• 3 Lakhs to 5 Lakhs=15</li> <li>• 1 Lakhs = 10</li> </ul>
5	Investment Capacity	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• 3 Lakhs to 5 Lakh = 15</li> <li>• 3 lakhs 20 2 lakhs 15</li> <li>• 1 lakhs = 10</li> </ul>
6	Experience in handling Food Services or similar kind of Business	10	Field visit	<ul style="list-style-type: none"> <li>• 1 year or more=10</li> <li>• Less than 1 year=5</li> </ul>
		100		

**Annexure-III**

We \_\_\_\_\_ Mission Shakti Group \_\_\_\_\_  
Area/Ward, we have declared that our group not involved any anti-social activity. We  
have also declared we agree all the criteria of running the Food Plaza. Any deviation  
in this regard then strong action will be against us.

**President**

**Stamp with Signature**

**Date:**

**Secretary**

**Stamp with Signature**

**Date:**